

**NATIONAL AERONAUTICS AND SPACE ADMINISTRATION
CHARTER OF THE
INTERNATIONAL SPACE STATION
STRATEGIC ROADMAP COMMITTEE**

ESTABLISHMENT AND AUTHORITY

The NASA Administrator hereby establishes the NASA International Space Station Strategic Roadmap Committee (the “Committee”), having determined that it is in the public interest in connection with the performance of Agency duties under the law, and with the concurrence of the General Services Administration, pursuant to the Federal Advisory Committee Act (FACA), 5 U.S.C. App. §§ 1 et seq.

PURPOSE AND DUTIES

1. The Committee shall draw on the expertise of its members and other sources to provide advice and recommendations to NASA on completing assembly of the International Space Station and focusing research on supporting space exploration goals, with emphasis on understanding how the space environment affects human health and capabilities, and developing countermeasures. Recommendations, to be provided by the Committee, will help guide Agency program prioritization, budget formulation, facilities and human capital planning, and technology investment.
2. The Committee shall function solely as an advisory body and will comply fully with the provisions of the FACA.
3. The Committee reports to the Associate Deputy Administrator for Systems Integration (ADA-SI) and to the Administrator.

MEMBERSHIP

1. The Committee Co-Chair(s) shall be appointed by the Administrator. The remaining Committee members shall be appointed by the ADA-SI. Membership will be selected to assure a balanced representation of expertise and points of view within the government, academia, and private industry in scientific and technological areas relevant to the Nation’s space policy.
2. Members will be appointed for a 15-month term, renewable at the discretion of the ADA-SI. However, members serve at the discretion of the ADA-SI.

SUBCOMMITTEES AND TASK FORCES

Subcommittees and/or task forces may be established to conduct special studies requiring an effort of limited duration. Such subcommittees and/or task forces will report their findings and recommendations to the Committee. However, if the committee is terminated, all subcommittees and/or task forces will terminate.

ADMINISTRATIVE PROVISIONS

1. The Committee will meet approximately three to four times during a 15-month period. Meetings will be open to the public unless it is determined that the meeting, or a portion of the meeting, shall be closed in accordance with the Government in the Sunshine Act, or that the meeting is not covered by FACA.
2. The Executive Secretary of the Committee shall be appointed by the ADA-SI and shall serve as the Designated Federal Official.
3. The Advanced Planning and Integration Office will provide staff support and operating funds for the Committee and is responsible for reporting requirements of section 6(b) of the FACA.
4. The operating costs for its expected duration of 15 months are estimated to be \$400,000 including 0.7 workyears of staff support.

DURATION

The Committee shall terminate 15 months from the date of this charter unless terminated before that date or subsequently renewed by the NASA Administrator.

Sean O'Keefe
Administrator

12/23/04